



GUIDELINES FOR LISTENING AND PARTICIPATING

Respectful & Active Listening

Give your full attention to the speaker.

- Eye contact: Look at the speaker.
- Hands and feet: No doodling, finger drumming, or toe-tapping.
- Focus: Ignore what's happening outside the group.
- Posture: Sit up; don't slouch. Lean forward and face the speaker.
- Positive body language: Smile, nod, be engaged in the conversation. Avoid crossing your arms, frowning, smirking, or rolling your eyes when you disagree.

Take turns speaking.

When you have something to say, try these starters:

- "I'd like to add..."
- "I agree/disagree because..."
- "I'm confused about..."
- "Excuse me..."
- "Can you explain...?"
- "Would you agree that...?"
- "On page..."
- "I laughed/was surprised/was sad/was shocked/felt good when..."
- "Did anyone else notice...?"

Respectful Participation

- Use a quiet voice
- Choose polite words
- Show positive body language
- Encourage others
- Show kindness
- Disagree calmly. Don't attack or make fun of another's comment
- Do not interrupt

Active Participation = Sharing

- Thoughts
- Feelings
- Ideas
- Opinions
 - Support with evidence or examples from the book
 - Relate to personal experiences
- Questions
 - "What do you mean by...?"
 - "Why do you think...?"
 - "Tell me more about..."
- WOW! Notable words, phrases, comparisons, or images from a particular scene or chapter
- ZING! Funny, touching, or suspenseful dialogue
- GOTCHA! Twists or turning points in the plot

